

When telephoning, please ask for: Tracey Coop
Direct dial 0115 914 8511
Email constitutional.services@rushcliffe.gov.uk

Our reference:
Your reference:
Date: Tuesday, 30 April 2019



**Rushcliffe Community
Contact Centre**
Rectory Road
West Bridgford
Nottingham
NG2 6BU

To all Members of the Corporate Governance Group

Dear Councillor

A Meeting of the Corporate Governance Group will be held on Thursday, 9 May 2019 at 7.00 pm in the Council Chamber Area B, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Sull'.

Sanjit Sull
Monitoring Officer

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the Meeting held on 7 February 2019 (Pages 1 - 10)
4. Internal Audit Progress Report 2018/19 (Pages 11 - 28)

The report of the Executive Manager – Finance and Corporate Services is attached.
5. Internal Audit Annual Report 2018/19 (Pages 29 - 44)

The report of the Executive Manager – Finance and Corporate Services is attached.
6. Annual Governance Statement (Pages 45 - 60)

The report of the Executive Manager – Finance and Corporate Services is attached.

Membership

In person
Monday to Friday
8.30am - 5pm
First Saturday of
each month
9am - 1pm

By telephone
Monday to Friday
8.30am - 5pm

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@rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address
Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



Chairman: Councillor K Beardsall
Vice-Chairman: Councillor G Davidson
Councillors: A Brown, B Cooper, R Hetherington, N Lawrence, A MacInnes,
F Purdue-Horan and R Walker

Meeting Room Guidance

Fire Alarm Evacuation: in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

Toilets: are located to the rear of the building near the lift and stairs to the first floor.

Mobile Phones: For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

Microphones: When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

Recording at Meetings

The Openness of Local Government Bodies Regulations 2014 allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Rushcliffe Borough Council is committed to being open and transparent in its decision making. As such, the Council will undertake audio recording of meetings which are open to the public, except where it is resolved that the public be excluded, as the information being discussed is confidential or otherwise exempt.

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